

**From:** BelInformed  
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Following separation, Arconic and New Alcoa will both reside in the Corporate Center (ACC) in Pittsburgh under a shared-but-separate model. Construction to reconfigure the offices will take place in July-September. Parking, dining and other spaces will be shared. In the coming weeks, we will share seating assignments and a detailed move plan. **Get the latest details below.**



**OPEN BUT SECURE**

- **Badge security controls** will be placed in the lobby and every floor.
- **Glass walls on the perimeter of floors 2-6** will allow light while securing workspaces.
- **Some conference rooms will be directly accessible** from walkways with

badge readers.

**REDESIGNED WORK SPACES PROMOTE COLLABORATION**

- Each floor will gain **interaction and collaboration space**, with smaller individual workstations.
- We will use ABSC as “swing space” during ACC construction, then consolidate into ACC.
- **New Alcoa will occupy floors 5-6**, with existing furniture to be reconfigured.
- **Arconic will occupy floors 2-3-4**, with existing furniture reconfigured on 2 and new furniture optimized for the space on floors 3-4. The former medical office on 2 will be dismantled and replaced with additional workspace.
- A census of employees is underway to help **determine specific locations for teams and individuals.**
- **Efforts will be made to limit disruption** during construction and the move process.

**COMMON AREAS SERVE BOTH COMPANIES**

- The stairwells, elevators, escalators, **Riverside Terrace, and all restrooms will be accessible to all building occupants.**
- **Second floor locker rooms will be expanded and open** to employees of both companies.
- Some **first floor meeting rooms will be shared**; others will be assigned to a specific company.
- **Parking will be shared** between the two companies. Decisions on how the space will be allocated will be made in the coming weeks.

**UPGRADE HVAC = COMFORT**

- ACC’s **HVAC (heating, venting and cooling) systems are being upgraded** to accommodate changes in building use.
- The chillers and cooling tower are being replaced with higher capacity units to improve cooling and humidity control for a **more comfortable workspace.**

**IT SYSTEMS TO UPGRADE: PITTSBURGH OFFICES**

- Transition of **email to the cloud for New Alcoa will occur on July 17.**
- **Arconic employees will move to new IT systems, migrating email, laptops/desktops, network drives and network printers (tentatively) July 20-July 24.**
- **File shares will be separated August 14.**
- **Details for IT system changes coming soon!**



**Move Support**

In the coming weeks, we will share seating assignments and a detailed move plan.

An outside firm will help make construction and moving seamless, with an onsite team to facilitate logistics. Questions? [Contact your Pittsburgh Office Change Agents.](#)



**Get Moving NOW!**

Everyone will likely move to new workspaces... use this time to prepare: what can be discarded, consolidated or stored?

- [Review the record retention guidelines.](#)
- [Request large waste/recycling bins](#)

Go to [MyAlcoa’s BelInformed site](#) for details as we “Prepare for Liftoff” as two standalone companies.